

Δ/νση Εκπ/σης

8-2-12



ΕΛΛΗΝΙΚΗ ΔΗΜΟΚΡΑΤΙΑ  
ΥΠΟΥΡΓΕΙΟ ΠΑΙΔΕΙΑΣ ΔΙΑ ΒΙΟΥ ΜΑΘΗΣΗΣ  
& ΘΡΗΣΚΕΥΜΑΤΩΝ  
ΓΕΝΙΚΗ Δ/ΝΣΗ ΕΥΡΩΠΑΪΚΩΝ ΔΙΕΘΝΩΝ  
ΕΚΠΑΙΔΕΥΤΙΚΩΝ ΘΕΜΑΤΩΝ  
Δ/ΝΣΗ ΔΙΕΘΝΩΝ ΕΚΠΑΙΔΕΥΤΙΚΩΝ  
ΣΧΕΣΕΩΝ  
ΤΜΗΜΑ Α' ΥΠΟΤΡΟΦΙΩΝ  
Ανδρέα Παπανδρέου 37, 151 80 Μαρούσι  
Ιστοσελίδα: [www.minedu.gov.gr](http://www.minedu.gov.gr)

## ΕΞΑΙΡΕΤΙΚΑ ΕΠΕΙΓΟΝ ΠΡΟΘΕΣΜΙΑ

Να διατηρηθεί μέχρι  
Βαθμός Προτεραιότητας

Μαρούσι, 06-02-2012  
Αρ. Πρωτ: 13047 / 1

ΕΚΠΑ Κεντ. Πρωτοκ/λι  
Πρ: 1112009684  
Ημ: 08/02/12



ΠΡΟΣ: 1. Πανεπιστήμια  
2. ΑΤΕΙ

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## ΘΕΜΑ: «Πρόγραμμα υποτροφιών Ινδίας»

Το Υπουργείο Εξωτερικών διαβίβασε στην Υπηρεσία μας την υπ' αριθ. ΑΤΗ/321/1/12/19.01.2012 Ρηματική Διακοίνωση της Πρεσβείας της Ινδίας στην Αθήνα, σχετικά με τη χορήγηση μιας (1) υποτροφίας, του Ινδικού Συμβουλίου Πολιτισμικών Σχέσεων (ICCR), στο Νέο Δελχί, σε Έλληνα πολίτη, σύμφωνα με το General Cultural Scholarship Scheme (GCSS) για προπτυχιακές, μεταπτυχιακές, μεταδιδακτορικές σπουδές και για την εκπόνηση Διδακτορικού Τίτλου, σε όλους σχεδόν τους τομείς σπουδών, σε Πανεπιστήμια της Ινδίας, για το ακαδημαϊκό έτος 2012-2013.

Το Συμβούλιο (ICCR) δεν δέχεται υποψηφιότητες για σπουδές στην Ιατρική / Οδοντιατρική / Νοσηλευτική ή σε συναφή επιστημονικά πεδία.

Φοιτητές που θα κάνουν σπουδές στην Μηχανική, θα πρέπει να έχουν κάνει στο Λύκειο υποχρεωτικά Φυσική, Χημεία, Μαθηματικά και να αναγράφεται και στο απολυτήριό τους.

Οι ενδιαφερόμενοι για Διδακτορικό / Μεταδιδακτορικό Τίτλο ή για Αρχιτεκτονική θα πρέπει να συμπεριλάβουν στην αίτησή τους και μία περίληψη του προτεινόμενου αντικειμένου στον τομέα της έρευνάς τους.

Οι φοιτητές που επιθυμούν να μελετήσουν τομείς που έχουν σχέση με τον χώρο του θεάματος θα πρέπει να εσωκλείσουν video / audio κασέτες από ηχογραφημένες τους εκτελέσεις.

Τα δίδακτρα, καθώς και άλλα ποσά που είναι υποχρεωτικά για την παρακολούθηση των σπουδών του υποτρόφου, καλύπτονται από την υποτροφία. Έξοδα ωστόσο, που έχουν σχέση με εργαστήρια και αναλώσιμο υλικό εργαστηριακών μελετών στις θετικές επιστήμες, επιβαρύνουν τους ίδιους τους υποτρόφους.

Δεν καλύπτονται τα αεροπορικά εισιτήρια.

Δεν υπάρχει εγγύηση για την δυνατότητα της διαμονής των υποτρόφων σε φοιτητικές εστίες. Το ποσό που δίνει το Συμβούλιο ICCR στους υποτρόφους τους επιτρέπει οικονομικά να μοιράζονται δύο-τρεις υπότροφοι μαζί ένα μικρό διαμέρισμα. Οι υπότροφοι, με την άφιξή τους στη χώρα, θα πρέπει να έχουν κάποιο χρηματικό ποσό για την αντιμετώπιση των πρώτων τους εξόδων.

Πριν την αναχώρησή τους για την Ινδία, όλοι οι υποψήφιοι θα πρέπει να εφοδιαστούν με Ιατρικό πιστοποιητικό ότι δεν πάσχουν από AIDS. Ακόμα και στην Ινδία θα πρέπει να περνούν, περιοδικά, από εξετάσεις για AIDS. Οι Ινδικές αρχές επισημαίνουν ότι σε πιθανή

περίπτωση θετική στον HIV, θα πρέπει να υπάρξει επαναπατρισμός χωρίς, δυστυχώς, αποζημίωση από το Συμβούλιο.

Οι υποψήφιοι θα πρέπει να έχουν καταθέσει την αίτησή τους το αργότερο μέχρι της 17 Φεβρουαρίου 2011 στην Πρεσβεία της Ινδίας στην Αθήνα (Κλεισθένους 3, 106 74 Αθήνα) όπου μπορούν να απευθυνθούν για περισσότερες πληροφορίες στο τηλέφωνο 210 7216481, 210 7216227, φαξ 210 7211252, e-mail: [indembassy@ath.forthnet.gr](mailto:indembassy@ath.forthnet.gr).

Η αίτηση θα πρέπει να υποβληθεί σε έξι (6) πλήρεις σειρές εγγράφων, όπου θα αναγράφεται το Τμήμα και το Πανεπιστήμιο στο οποίο επιθυμούν να εγγραφούν. Μπορούν να συμβουλευθούν τον κατάλογο Πανεπιστημίων/Ινστιτούτων της Ινδίας "University Handbook", που είναι διαθέσιμο στην Πρεσβεία πριν συμπληρώσουν το αντίστοιχο χωρίο της αίτησής τους.

Όλα τα έγγραφα θα πρέπει να είναι επικυρωμένα και μεταφρασμένα στην Αγγλική γλώσσα.

Η Πρεσβεία της Ινδίας θα εξετάσει τις αιτήσεις και το επίπεδο των αιτούντων στην Αγγλική με εξέταση γνώσεων. Απαιτείται άριστη γνώση της Αγγλικής.

Το Ινδικό Συμβούλιο Πολιτισμικών Σχέσεων (ICCR) δεν δέχεται αιτήσεις που αποστέλλονται απευθείας σε αυτούς από τους υποψήφιους ή από τις κατά τόπους Πρεσβείες στο Νέο Δελχί.

Προτεραιότητα θα δοθεί σε υποψήφιους που δεν έχουν ποτέ σπουδάσει στην Ινδία. Φοιτητές που έχουν παλαιότερα σπουδάσει με υποτροφία του ICCR τίθενται από το Συμβούλιο σε επόμενη σειρά.

Οι οδηγίες του Ινδικού Υπουργείου Εσωτερικών και της Κυβέρνησης της Ινδίας ορίζουν ότι εάν οι υπότροφοι εισέλθουν στη χώρα χωρίς τον κατάλληλο τύπο Βίζας δεν θα γίνουν δεκτοί στη χώρα και θα επαναπατριζονται, για να κάνουν τις απαιτούμενες αλλαγές στη Βίζα τους.

Οι σπουδαστές για βασικό πτυχίο ή μεταπτυχιακές σπουδές χρειάζονται Σπουδαστική Βίζα και οι υποψήφιοι για Διδακτορικό χρειάζονται Βίζα Ερευνητή. Όσοι φοιτητές ζητούν αποδοχή για το M.Phil και συναφή προγράμματα θα πρέπει να ζητήσουν Βίζα Ερευνητή και όχι Σπουδαστική Βίζα. Είναι σχεδόν αδύνατον να μετατραπεί μία Σπουδαστική Βίζα σε Βίζα Ερευνητή από τη στιγμή της εκδόσεως του φοιτητή στην Ινδία.

Δεν γίνονται δεκτές αλλαγές στις σπουδές ή στο Πανεπιστήμιο, από τη στιγμή που έχει επικυρωθεί η αποδοχή του υποτρόφου και ο υπότροφος έχει φθάσει στη χώρα για να συμμετάσχει στο πρόγραμμα.

Τα Ανώτατα Εκπαιδευτικά Ιδρύματα στην Ινδία είναι αυτόνομα και ανεξάρτητα και έχουν τα δικά τους κριτήρια επιλογής, επομένως, η υποβολή και η προώθηση αιτήσεων των υποψηφίων στην Πρεσβεία της Ινδίας στην Ελλάδα δεν αποτελεί και εγγύηση της αποδοχής τους από τα Πανεπιστήμια. Ούτε εξυπακούεται αυτόματα η χορήγηση της αιτούμενης υποτροφίας. Η υποτροφία χορηγείται μόνο όταν η αποδοχή της επικυρώνεται από το Ινδικό Συμβούλιο (ICCR).

Οι φοιτητές θα πρέπει να διασφαλίσουν ότι το Ανώτατο Εκπαιδευτικό Ίδρυμα στο οποίο φοιτούν, θα υποβάλει αμέσως με την έναρξη των σπουδών τους στο Συμβούλιο (ICCR) Έγγραφο πιστοποίησης εγγραφής τους στο Πανεπιστήμιο και παρακολούθησης των μαθημάτων (Joining Report of the Scholar) για την χορήγηση της υποτροφίας τους. Η συγκεκριμένη αίτηση θα πρέπει να φέρει την σφραγίδα και την υπογραφή των Αρχών του Πανεπιστημιακού Ιδρύματος στο οποίο φοιτούν.

Η ΑΝ. ΠΡΟΪΣΤΑΜΕΝΗ ΤΜΗΜΑΤΟΣ Α' ΥΠΟΤΡΟΦΙΩΝ



ΑΚΡΙΒΕΣ ΑΝΤΙΓΡΑΦΗ  
Ο ΠΡΟΪΣΤΑΜΕΝΟΣ

ΑΜΑΛΙΑ ΡΟΥΒΑΛΗ

Συν.: είκοσι (20) σελίδες

Εσωτερική Διανομή

- 1) Γραφείο κας Υπουργού
- 2) Γραφείο κ. Αναπληρωτή Υπουργού
- 3) Γραφείο κας Υφυπουργού
- 4) Γραφείο κ. Γενικού Γραμματέα
- 5) Γραφείο κ. Ειδικού Γραμματέα Πανεπιστημιακής Εκπαίδευσης
- 6) Γραφείο κας Αν. Γ.Δ/τριας Ε.Δ.Ε.Θ.
- 7) Διεύθυνση Μεταπτυχιακών Σπουδών και Έρευνας
- 8) Διεύθυνση Σπουδών και Φοιτητικής Μέριμνας
- 9) Γραφείο ΓΕΠΟ
- 10) ΔΕΣ-Τμήμα Α'
- 11) ΔΕΣ-Τμήμα Β'



ΕΛΛΗΝΙΚΗ ΔΗΜΟΚΡΑΤΙΑ  
ΥΠΟΥΡΓΕΙΟ ΕΞΩΤΕΡΙΚΩΝ  
Ε1 Διεύθυνση Μορφωτικών  
& Πολιτιστικών Υποθέσεων

ΕΛΛΗΝΙΚΗ ΔΗΜΟΚΡΑΤΙΑ  
ΥΠΟΥΡΓΕΙΟ ΠΑΙΔΕΙΑΣ, ΔΙΑ ΒΙΟΥ ΜΑΘΗΣΗΣ & ΘΡΗΣΚ/ΤΩΝ  
ΑΡΙΘ. ΠΡΩΤ. 12223/1  
ΗΜΕΡΟΜΗΝΙΑ 31.2.12

Αθήνα, 31 Ιανουαρίου 2012  
Α.Π.Φ. 4736.53/2 ΑΣ 91

**ΠΡΟΣ:** Υπουργείο Εθνικής Παιδείας δια βίου  
Μάθησης και Θρησκευμάτων  
Δ/νση Διεθνών Εκπαιδευτικών  
Σχέσεων  
Τμήμα Α' Υποτροφιών

**ΘΕΜΑ:** Πρόγραμμα υποτροφιών Ινδίας

Σας διαβιβάζουμε, για την περίπτωση που δεν σας έχουν περιέλθει, τα  
συνημμένα αντίγραφα της υπ' αριθ. Νο ΑΤΗ/321/1/12/ 19.1.2012 Ρηματικής  
Διακοίνωσης της εδώ Πρεσβείας της Ινδίας και παρακαλούμε για τις δικές  
σας ενέργειες.

Με εντολή Υπουργού  
Ο Διευθυντής κ.α.α

Νικόλαος Καυμενάκης  
Σύμβουλος Πρεσβείας Α'

Συν. (18)σελ.



भारत का राजदूतावास  
ऐथन्स  
EMBASSY OF INDIA  
ATHENS

F. No.ATH/321/1/12

19 January 2012

The Embassy of India in Athens presents its compliments to the Ministry of Foreign Affairs of the Hellenic Republic, and has the honour to inform the esteemed Ministry that the Indian Council for Cultural Relations (ICCR), New Delhi, has offered 1 (one) scholarship slot to a national of the Hellenic Republic, under the General Cultural Scholarship Scheme (GCSS).

2. A blank Application Form and a set of useful guidelines on the Scholarship Scheme, which are meant to assist in accepting and scrutinizing applications, are *enclosed* herewith. Additional copies of the enclosed Application Form can be made for use by the applicants.

3. It is important that a scholar is nominated only after he / she meets the stated criteria.

4. The Embassy would appreciate if the scholars are briefed properly about the provisions of the GCSS, and the living conditions in India. While every effort is made to select universities for foreign scholars with appropriate hostel facilities, their admission to these hostels cannot always be guaranteed due to late confirmations of their arrival, which makes it necessary for them to rent private accommodation.

5. Tuition and other compulsory fees are covered under the Scholarship Scheme. Details of living and other allowances paid to the scholar are *enclosed*. Please note that, in case of scholars pursuing Science courses, the expenditure on laboratory chemicals and other related incidental charges will be borne by the scholars themselves.

6. Airfare is not provided to the students selected under GCSS.

7. It is mandatory that nominees for B.E. (Engineering) courses must have science subjects, i.e., Physics, Chemistry & Mathematics in their school leaving certificate.

8. The Embassy would appreciate if the nomination, as per ICCR's guidelines, is forwarded to it latest by February 17, 2012.

9. The Embassy of India avails itself of this opportunity to renew to the Ministry of Foreign Affairs of the Hellenic Republic, the assurances of its highest consideration.

**The Ministry of Foreign Affairs  
Government of the Hellenic Republic,  
(E1 Directorate for Educational & Cultural Affairs)  
5h Floor,  
3, Akadimias,  
Athens.**



✓  
**Copy to: A10 Directorate for Asia & Oceania, Ministry of Foreign Affairs,  
Government of The Hellenic Republic, 1 Floor, 3, Akadimias,  
Athens.**

**Encls.: Application Form, Guidelines, & Rates**

## GUIDELINES

1. Six complete sets of application forms (properly tagged) to be submitted. Special attention may kindly be made in respect of tagging of the sets.
2. Applications should be properly filled-up/tagged and sent with complete supporting documents. Please carefully scrutinize applications, prior to forwarding them.
3. Candidate should clearly mention the course and university to which he/she is seeking admission. He / She can consult the "Universities / Institutes in India Directory", available in the Embassy of India, Athens.
4. Certified copies of all documents should be accompanied with English translations; a syllabus of the qualifying examination should be enclosed with the application.

NOTES: a) Students applying for Doctoral/Post-Doctoral courses or Architecture should include a synopsis of the proposed area of research.  
b) Students wishing to study performing arts should enclose Video/Audio cassettes of their recorded performances wherever possible.

5. Candidates nominated should have fluent knowledge of English.

Applications may be scrutinised prior to forwarding them and verified for knowledge of English of the applicant. For this purpose, Embassy of India, Athens, may conduct English proficiency test on the basis of model test paper, as the Embassy is required to certify the applicant's proficiency in English.

6. Indian Council for Cultural Relations (ICCR) will not entertain applications which are sent to it directly by the students, or which are sent by local Embassies in New Delhi.

Priority will be given to students who have never studied in India before. Students who have formerly studied on ICCR Scholarship should be given second preference.

7. No candidate should be nominated for medical / dental sciences, and any other courses related to medicine.
8. Candidates should be informed that Indian universities/educational institutions are autonomous and independent and hence have their own eligibility criteria. Forwarding of applications is thus not a guarantee of admission. A scholarship is awarded only when admission is confirmed by ICCR.
9. Ministry of Home Affairs / Government of India guidelines stipulates that if a scholar arrives without the proper visa and his / her actual admission at the

university / institute cannot materialize, he / she will be deported to his / her country for the required change in visas.

10. ICCR would not be able to entertain a subsequent change in course of study or university, once admission of a scholar is confirmed and the scholar has arrived to join the course.
11. Hostel accommodation is not guaranteed and is an exception, rather than an assured facility. The small accommodation allowance that ICCR gives, allows 2 to 3 students to "chum-up" and share a small flat. It is important that the students are aware of this situation.
12. Scholars should be advised to carry some money to meet some incidental expenditure on arrival.
13. It should be ensured that the student is sufficiently briefed about the terms and conditions of the scholarship.
14. All intending candidates must obtain a certificate that they are free from AIDS, prior to their departure for India. Even in India, the applicant would have to go for AIDS test, before the admissions is finally given to overseas scholars. In case any of the nominees is found HIV positive in India, the scholar will be repatriated immediately and the Council would not bear any expenses on this account.

According to the new rules, all students seeking admission to M. Phil and higher course now require Research Visa, instead of Student Visa. It is quite impossible to convert a Student Visa into Research Visa, once a student is already in India.

15. Please note, in case of scholar pursuing science courses, the expenditure on laboratory chemicals and other related incidental charges will be borne by the scholars themselves.
16. No airfare is provided to the students selected under General Cultural Scholarship Scheme.

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**TERMS & CONDITIONS OF GENERAL CULTURAL SCHOLARSHIP SCHEME  
2012-13**

<b>Courses</b>	<b>Scholarship Rates (in Rupees)</b>
<b>LIVING ALLOWANCE (STIPEND)</b>	
Under-Graduate Courses (BA / B.Sc. / B.Com / BBM / BCA / BBA / B.Tech, Etc.)	4,500/- p.m.
Post-Graduate Courses (M.A. / M.Com. / MBA / MCA / M. Sc. / ME / M. Tech., Etc.)	5,000/- p.m.
Research Courses M. Phil / Ph.D. / D. Lit.	6,000/- p.m.
Post-Doctoral	6,500/- p.m.
<b>CONTINGENT GRANT</b>	
Under-Graduate	4,500/- p.a.
Post-Graduate	6,500/- p.a.
M. Phil / Ph.D. in Humanities	12,000/- p.a.
M. Phil / Ph. D. Course in Science, Technology, M. Tech / ME	12,000/- p.a.
Post-Doctoral Studies in Humanities	15,000/- p.a.
Engineering, Technology, Medicine	15,000/- p.a.
<b>HOUSE RENT ALLOWANCE</b>	
a) In Cities of Delhi, Bangalore, Kolkata, Chennai, Mumbai, Hyderabad & Pune	3,500/- p.m.
b) In Other Cities	3,000/- p.m.

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**Annexure-III****Guidelines for ICCR scholarship Holders**  
**Instruction/Points to be noted by Scholars****Formalities to be completed on arrival**

Upon arrival in India all scholars should register themselves with local FRRO within 7 days or within the stipulated time as directed by the Indian High Commission/Embassy concerned while issuing visa.

**Admission formalities**

- Students should ensure that the Institutes forward their Joining Reports to the ICCR immediately after they join their courses, duly signed and stamped by Colleges's Authorities, to enable ICCR to remit Tuition Fees/Other Compulsory Fees and other admissible dues at an early date.
- Due care should be taken by the students while filling up column nos. 9 & 14 of Joining Report regarding duration (year and month) and break – up of tuition fees, as Council is not mandated to pay any caution money/security deposits/uniform fee etc. These fees, if any, may be paid by the students directly, and would be refunded to them on completion of their respective courses. The Council gives scholarship upto declaration of result. Due care should, hence be taken while filing up column no.9, in consultation with the college authorities so that the period includes the declaration of results as well as the stay required for collection of provisional certificate after the final exams.

**Payment Criteria for stipend, house rent and contingent grant**

- Scholarship commences from date of arrival in India. Living allowance and house rent is paid on pro-rata basis in advance for 3 months in cash by ICCR HQs/Regional Offices. Further Scholarship is released on receipt of joining report and is paid monthly/quarterly through the SBI account/University concerned.
- Stipend paid to scholars is to be used for expenditure incurred by them in that particular month, which includes miscellaneous expenditure such as mess charges for those staying in hostels.
- Contingent Allowance is given annually only during the regular course period to meet expenditure on purchase of books, stationery etc. It is not given during the extension period. For Ph.D scholars, the contingent grant is given for a maximum of five years.
- In case of Ph.D scholars, the scholarship is for a maximum of five and a half years, (inclusive of extension/viva voice) or for the total duration of research (until the submission of the thesis) plusd six months for viva voice, whichever is earlier.
- For continuation of scholarship dues, Ph.D, scholars must submit the pre Ph.D result and regular progress report every six months.

- Ph.D scholars, traveling outside the country for data collection, are eligible to draw 2 months stipend for the ex-India period only once during their scholarship tenure, subject to the necessary certificate from their supervisor and invitation of host organization, submitted to the Council well in advance. All travel expenses are to be borne by the scholars themselves.
- Progress Report, along with certified copy of mark-sheet, must be submitted every semester/annually to ensure continuation of scholarship by the Council.
- The stipend and HRA will be paid only up to the declaration of result/receipt of provisional certificate and not upto the issuance of degree by the Institute/University.
- No stipend is released during ex-India period but house rent is released for a maximum period of two months.
- Hostel accommodation is not guaranteed in the absence of hostel accommodation, house rent is paid for renting private accommodation, provided it is approved by ICCR.
- If a scholar is hospitalized in India for a period of one month or longer, the scholar's living allowance will be reduced by 50%.
- For those scholars who are pursuing science courses, the expenditure on laboratory chemicals and other incidental charges are to be borne by the scholars themselves.

#### Payment of tuition fees/Registration fees

- All tuition fees and university exam fees are paid directly by the Council. All refundable deposits will be paid by the scholar himself/herself.
- If any of the Colleges/Universities/Institutes ask the scholar to pay tuition/other compulsory fees, the student may approach ICCR with the claim.
- Registration fee/tuition fee etc would not be paid for the extension period unless approved by the Competent Authority.
- If a student pays TF/OCF on behalf of ICCR to the College/Institute, he/she is entitled to get reimbursement on submission of the original receipt/voucher etc issued by the University/College/Institute.

#### Reimbursement of Medical Claims

- In case of illness, a student should first visit the University/Institute's clinic for treatment. The ailing student may, however, visit a civil or private hospital on the University's panel on the certification/recommendation of the University's Medical

Officer, and only if that particular medical treatment or procedure is unavailable in the university clinic.

- In an emergency situation, students can avail of treatment from CGHS approved private hospitals. In such cases, an emergency certificate is required from the concerned hospital. In general cases, foreign students may visit Government hospitals. Wherever CGHS facility is not available, reimbursement are given as per approved rates of CGHS.
- On completion of ailment, student should submit the medical claim to ICCR in a prescribed proforma (available with ICCR HQs/Regional Offices). Medical reimbursement forms must be accompanied by all original vouchers, prescriptions, cash memos for medicines and test reports duly signed by the attending doctors and the International Students Advisors of the University. No claim will be entertained with only the hospital stamp.
- Medical reimbursement for treatment taken will be made as per CGHS norms. All scholars are advised to avoid visiting private hospitals for minor ailments such as fever, cough and cold etc.
- Foreign students availing of medical treatment outside the State where they are pursuing their studies, need to obtain prior approval of ICCR, before taking treatment. It may be noted that to and fro train/air fare is not permissible to them.
- No reimbursement is admissible for expenditure incurred on tonics, dental, artificial aids, spectacles, acne treatment and family members who accompany the scholar to India.
- All claims to be submitted within one month of the treatment for reimbursement.

### Shifting from Hostel to Private Accommodation

- Any student intending to change from hostel to private accommodation should obtain prior permission from ICCR. For this they should first get a "No Objection" and "No Dues" certificate from Hostel/Institute authority and forward the same to ICCR (all in original) alongwith his/her application. Failing to obtain prior permission might entail rejection of their request subsequently. Frequent changes are not allowed.
- Change from hostel to private accommodation would not be allowed in the middle of the academic session.
- Students should ensure that hostel charges do not include mess charges and security deposit for the same.
- After shifting, the student must submit the latest residential address to the Council.

### **Mandatory Attendance**

- Students must ensure that they have completed the mandatory attendance as required by that particular University to be eligible to take their exams. The council will not issue any recommendation letter if the scholar is short of attendance.
- Council would not extend the scholarship period if the scholar is detained/debarred from sitting in the exam due to shortage of attendance.

### **Extension of Scholarship period**

- Request for extension of scholarship will be considered on case to case basis by the Competent Authority of the ICCR.
- For extension of scholarship tenure, students should apply to ICCR in writing, giving justifiable/valid reasons for seeking such extension. They should also invariably route their applications, enclosing all supporting documents, through the Head of the Institutes/Departments/Regional Offices for consideration.

### **Change of Institute/Course**

As per scholarship rules, once a student opts for a particular university/course, he/she is not allowed to change the course or the university/college/institute even if the duration and the tuition fee is the same. If any student is found violating this norm, his/her scholarship would immediately be cancelled.

### **Financial Entitlement**

Payments to scholars are made as per at Appendix I Chart.

### **Return journey to home country**

- Students should leave the country immediately after the completion of their studies. Under normal circumstances, the time gap between completion of studies and final departure should not exceed one month.
- A scholar wishing to travel outside India during the course of study for personal reasons may do so at his/her own expense and with the prior permission of the ICCR/Institute where he/she is studying.

### **Norms for participation in Summer/Winter Camps and study tours etc.**

- Under the Welfare Scheme for International Students Council arranges summer and winter camps for ICCR's scholars where broad and lodging arrangements are

made by the Council initially, ICCR scholars need to pay a camp fee of Rs.3,000/- which would be refunded once the camps are over. However, the camp fee also will be refunded to those scholars who may not be selected in any of the camps. ICCR scholars are entitled to get refund of their camp fee only once in an academic year after completion of the camps. If student fails to attend the camp after selection, he/she will not be entitled for any refund.

- Under the scholarship schemes, expenses on study tour are met by the ICCR, this would be decided depending upon the course/research work the student is involved with. Scholars proceeding on study tour should have their tour proposal endorsed by the supervisor/teacher or head of the Institution concerned, certifying that the tour is an integral part of or essential to the course of study or training. It is mandatory to take the Council's prior permission before proceeding on tour. ICCR pays to and fro train fare upon production of original receipts, (1<sup>st</sup> class/3<sup>rd</sup> AC or the actual bus fare of any state transport, together with the daily allowance as per norms. This daily allowance is given in addition to the normal monthly living allowance).

#### **Guidelines for payment and deductions of airfares/stipend etc.**

- If a student decides to return to his/her country before the completion of the course, he/she would not be entitled to a return passage, the expenditure would need to be borne by the scholar himself/herself. On returning to his/her country, he/she is required to refund the amount of airfare paid by the Indian Mission for travel to India as well as the scholarship amount paid by ICCR during his/her stay in India.
- Scholars are permitted to go to their home country during vacations without any financial liabilities on the Council. Scholarship will not be paid for this ex-India period. Prior intimation regarding such departures must be conveyed to the ICCR/Institute they are studying. The students must submit a copy of their passport as well as the original for verification of the ex-India period. Only on completion of this exercise, would further scholarship dues be released.

#### **Discontinuation/Cancellation of Scholarship**

- Generally ICCR discontinues scholarship payment when a scholar fails in his/her examination. The student is then asked to clear his/her examination as a self financing student, with the clear understanding that ICCR would revive his/her scholarship once he/she clears the examination successfully.
- Scholarship could be cancelled if the scholar fails repeatedly or is involved in exam-malpractices/anti-social activities, or is found violating ICCR scholarship norms.

## **INSTRUCTIONS TO CANDIDATES FOR FILLING THE APPLICATION FORM**

- 1 All entries except the signature in the application should, as far as possible, be typewritten or in block letters.**
- 2 Six copies of application, properly tagged, should be submitted.**
- 3 All six copies of the application should be accompanied by the following documents**
  - i. A recent passport size photograph (taken not earlier than a year before the date of the application) should be pasted on the application form in the space provided for the purpose. The name should be written on the photograph for purpose of identification.**
  - ii. Certified photostat copies of official records from Secondary School, Universities or Professional School, etc. attended.**
  - iii. A certificate of physical fitness in the prescribed form.**
  - iv. One certified copies of the syllabi, curricula, etc. of courses covered in schools, colleges, universities attended (except the Senior Cambridge, High Cambridge and London General Certificate of Education examination) with full details. If this information is not supplied, your application will not be considered.**
  - v. Certified photostat copies of Certificate, Diplomas, or Degrees of Examination passed.**

**ORIGINAL DOCUMENTS SHOULD NOT BE SENT WITH THE APPLICATION AS THESE WILL NOT BE RETURNED TO THE APPLICANT.**

- ~~v. Certified copies of relevant pages of candidates valid passport.~~
- vi. Recommendations / character certificates as required under S. No.15 of this form.**
- 4. One additional photograph not pasted to any form.**
- 5. In addition to the above documents, please ensure that certified copies of documents showing specific qualifications required for the course of your choice (such as G. Mat scores for admission in MBA) are also attached. The requirements can be checked from the UGC website / Handbook or from the website of the institution concerned.**

## APPLICATION FORM

Space for recent passport  
size photograph

1. Full name (IN BLOCK LETTERS)  
(Mr. / Mrs. / Miss)

2. Male ( ) Female ( )

3. Contact details:-

i. Tel:

ii. Fax:

iii. Email:

vi. Postal address:

4. Permanent home address (IN BLOCK LETTERS)

5. Date of birth \_\_\_\_\_ Nationality \_\_\_\_\_

6. Country of residence \_\_\_\_\_

7. Passport No. \_\_\_\_\_

i. Date of issue \_\_\_\_\_ ii. Date of expiry \_\_\_\_\_

iii. Place of issue \_\_\_\_\_



**8. Details of Father / Guardian**

Name:

Relation (F/G):

Occupation:

Nationality:

Address of permanent:  
residence of Father / Guardian**9. Knowledge of proficiency in English**

Written	Good ( )	Fair ( )	Poor ( )
Spoken	Good ( )	Fair ( )	Poor ( )

Specify level of examination passed in English and grades obtained.

**10. Knowledge of any other language**

Written	Good ( )	Fair ( )	Poor ( )
Spoken	Good ( )	Fair ( )	Poor ( )
Understand	Good ( )	Fair ( )	Poor ( )

**11. Give details, if any**

(a) Proficiency acquired in games, sports &amp; athletics; and

(b) Part taken in other extra-curricular of social activities

**12. State in Order of preference the courses which you would like to study in India. (Candidate should be very specific and Name of the courses etc. clear about his / her course of study, which he / she wishes to pursue in India. Scholarships are not available for multiple studies).**

- 1.
- 2.
- 3.

**13. State in order of preference the Universities / Institutes in India in which you seek admission\* (this column must be filled in by the candidate)**

- 1.
- 2.
- 3.

\*Please refer to "Universities Handbook of India" available with the Indian Diplomatic Mission in your country or go to University Grants Commission website at <http://www.ugc.ac.in> Please note that ICCR does not give scholarship for courses in private / deemed universities.

There is no guarantee for admission in your choice of University / Institution. In case of non-availability of a particular course in a particular Institution, the Council will forward the application to other Universities/Institutions where such courses are available.

The Council would try to accommodate the candidates as per their choice of course/institute but they must be prepared to join any other institute if they are not given admission in institution(s) of their choices.

## 14. PREVIOUS EDUCATIONAL QUALIFICATIONS:

Certificate / Degree	Country	University / Board	Year	Percentage
_____ <b>School</b> _____ (Grade XII) (to be filled by Student)  (For Office Use)		_____ _____ _____ (to be filled by Student)  (For Office Use)	_____ _____ _____ _____ (to be filled by Student)  (For Office Use)	_____ _____ _____ _____ (to be filled by Student)  (For Office Use)
_____ <b>Undergraduate</b> _____ (three years course after grade XII) (to be filled by Student)  (For Office Use)		_____ _____ _____ (to be filled by Student)  (For Office Use)	_____ _____ _____ _____ (to be filled by Student)  (For Office Use)	_____ _____ _____ _____ (to be filled by Student)  (For Office Use)
_____ <b>Post Undergraduate</b> _____ (Two years' Masters' course after the above mentioned undergraduate or five years' Masters' course after grade XII) (to be filled by Student)  (For Office Use)		_____ _____ _____ (to be filled by Student)  (For Office Use)	_____ _____ _____ _____ (to be filled by Student)  (For Office Use)	_____ _____ _____ _____ (to be filled by Student)  (For Office Use)
_____ <b>DOCTORAL (Ph.D)</b> _____ (After Masters' Degree) (to be filled by Student)  (For Office Use)		_____ _____ _____ (to be filled by Student)  (For Office Use)	_____ _____ _____ _____ (to be filled by Student)  (For Office Use)	_____ _____ _____ _____ (to be filled by Student)  (For Office Use)

Note: Details of any course in Indian Universities / Institutes which the scholar is currently attending or has attended in past may be given below.

Year	Name of University / Institute	Course

15. Give below the names of two persons who have agreed to testify from their personal knowledge to your character. (they must not be related to you and should have direct knowledge of your academic pursuits and attach recommendation letters / character certificates signed by them).

(a) Name \_\_\_\_\_  
 Status \_\_\_\_\_  
 Address \_\_\_\_\_

(b) Name \_\_\_\_\_  
 Status \_\_\_\_\_  
 Address \_\_\_\_\_

16. Name (s), address (es) and telephone number (s) of close relative (s) or friends, if any, in India. (Indicate also relationship)

17. Have you travelled or lived in India in the past? If so, mention places visited and dates of such visits.

18. Have you ever availed of ICCR Scholarship earlier, if so please give full details.

- (i) Year of Scholarship
- (ii) Name of Course
- (iii) Name of the Institute / University
- (iv) Total duration of stay in India on scholarship

19. Any general remarks which you would like to offer (if the space is not sufficient, attach a separate sheet and sign the same).

Date

Place

Signature of Applicant

I hereby declare that the particulars given above are true to the best of my knowledge and belief, that I have understood the terms and conditions of the Scholarship Scheme and that I undertake to return to my country after completion of my studies in India.

Signature of Applicant

**CERTIFICATE OF PHYSICAL FITNESS**  
(To be filled by a Registered Medical practitioner  
in the applicant's country of normal residence)

Name of Applicant \_\_\_\_\_

Age \_\_\_\_\_

Nationality \_\_\_\_\_

Address \_\_\_\_\_

(City) \_\_\_\_\_

(Country) \_\_\_\_\_

**1. History**

Check after each disease and symptom with (+) for positive findings and (-) for negative findings:-

Scarlet Fever	Diphtheria	Tuberculosis
Rheumatic Fever	Pneumonia	Vertigo
Typhoid	Malaria	Scabies
Small pox	Cholera	Spots
Geng Headache	Deafness	Epistaxis
Ears. tinnitus	Obstruction	Cough
Nose	Chest Pain	Haemoptysis
Cardiorespiratory	Short of breath pain	Tachycardia
Expectoration	Sweat	Type
Palpitation	Night Sweat	AIDS

Given details of any injury, illness or operation during the past five years (be sure to list all illnesses or injuries)

Month &amp; Year

Period of disability

Injury of illness

from

to

from

to

Operations

from

to

## II Physical Examination

Medical condition of:-

Height \_\_\_\_\_ Weight \_\_\_\_\_ Chest \_\_\_\_\_  
 Describe abnormalities \_\_\_\_\_ Head \_\_\_\_\_ Nose \_\_\_\_\_  
 Lungs \_\_\_\_\_ Eyes \_\_\_\_\_ Pharynx \_\_\_\_\_  
 Heart \_\_\_\_\_ Ears \_\_\_\_\_ Neck \_\_\_\_\_  
 Reflexes \_\_\_\_\_

## III Lungs

Comment more fully on condition of applicant's lungs.

## IV. SUMMARY

I believe this applicant IS/IS NOT physically able to carry on a full – course of study, involving long hours of work in a college or university in India. In my opinion the applicant's health and physical condition in general are:

Excellent

Good

Poor

He/She was successfully vaccinated against smallpox on (Date) \_\_\_\_\_

He/She was successfully inoculated against smallpox on (Date) \_\_\_\_\_

He/She presents no evidence of communicable disease or of any fatigue and has no physical defects.

## REMARKS

Date \_\_\_\_\_

Signature \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## IMPORTANT:

As a protective measure, those planning to study in India are strongly advised to get vaccinated against typhoid / cholera before coming to India.

**CERTIFICATE TO BE FURNISHED BY THE INDIAN DIPLOMATIC REPRESENTATIVE**

**Certified that I am satisfied  
that Mr./Mrs./Miss**

\_\_\_\_\_

(Name of candidate)

**is permanently domiciled in**

\_\_\_\_\_

(Name of country)

**and on completion of his / her  
studies in India will return to**

\_\_\_\_\_

(Name of the country of domicile)

**Certified that the entries in the application form, particulars about examination passed, marks and division obtained, subjects studied and the syllabi covered have been checked with the original documents and that the application is complete in all respects. Attested copies of certificates, diplomas or degrees of examination passed are enclosed.**

**Certified that the candidate's knowledge of English is sufficient to enable his/her to follow lectures and instructions given in English and to take examinations in that language.**

**Date** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Place** \_\_\_\_\_

**Designation** \_\_\_\_\_